



CITY OF SAN BRUNO

Community Services Department

MINUTES

Parks and Recreation Commission

February 20, 2019

1. **Call to Order/Roll Call:** Chair Palmer called the meeting of the Parks and Recreation Commission to order at 6:30 p.m. Commissioners Present: Chair Palmer, Vice Chair Gonzales, Greenberg, Melendrez, Nigel, Zamattia, and Zastrow. Commissioners Excused: Commissioner Martinucci. Staff Present: Magrini, Brewer, and Venezia.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Zastrow led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** Minutes from January 16, 2019 were accepted unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:**

Carolyn Gray stated that maintenance is doing a fantastic job at Earl Glenview Park. Everyone, including adults, is using the jungle gym. She recommended a chain between railings right in front of fire hydrant. Bulletin board isn't being used. Little library has been a huge success. She would like a second one for adult books. She asked if the parks department could install it if she can get a second one.

Sharon Baum suggested a better place for the little library at the Earl Glenview Park would be next to one of the benches. Some people are coming to the park with dogs off leash and not cleaning up after their dogs. Also a group of neighborhood boys are tearing around the path without helmets. She asked if the police department would come out if called.
7. **UNFINISHED BUSINESS:**
 - a. Community Day Update and Sponsorship Opportunities – **Superintendent Brewer** reminded everyone that Community Day is on Sunday, June 2nd. It has mostly been funded through the Community Foundation and wristband sales. The process has started with the City taking an active role in asking for sponsorships. **Director Magrini** stated that we are \$15,000 shy in sponsorships this year. In the future, sponsorship levels will be lowered. She asked for connections so a letter and flier could be sent out. She stated that the sponsorship flier is on the City's website. **Commissioner Gonzales** suggested

contacting Group 4.

- b. Discussion Regarding Draft Commissioners Handbook Annual Updates – **Chair Palmer** stated a couple of changes were made to the draft and it would be on the March agenda for approval.

8. NEW BUSINESS

- a. Discussion Regarding 3.0 Circle Grant Tree Planting Program – **Director Magrini** explained that the program purpose is to reduce carbon emissions from the high speed rail. Grant to provide trees within 25 mile radius of high speed rail placement. San Bruno qualifies to participate. West Coast Arborists are working in conjunction with the City on this grant program. Discussion about promoting, responsibility of private trees, and planting public trees in parks. **Chair Palmer** stated website for grant program is easy to navigate and answers all questions. He thanked **Commissioner Greenberg** for bringing this program to our attention.
- b. 2019 Community Recognition Award Update – **Superintendent Brewer** stated no nominations and no rollovers so asked if there was a need for the April meeting to be televised. Discussion about ways to revamp and advertise the program for future years.
- c. Youth Representative Update – **Superintendent Brewer** stated some have applied and hopefully by March the representative will start.

9. ITEMS FROM COMMISSIONERS:

Chair Palmer stated he and **Commissioner Gonzales** attended the RAC Advisory Committee meeting. He said there was not a lot to report and tentatively the Commission would be getting a presentation from Group 4 within the next couple of months. Currently in the schematic design phase.

Commissioner Greenberg announced that the 4th Annual Special Needs Basketball Tournament at the Recreation Center would be on April 26th. Official start time is 10am. South San Francisco rescheduled their planting through the Improving Public Places Committee for the following Saturday.

Commissioner Nigel attended the crab feed fundraiser for the kids going to the baseball hall of fame this summer. He stated that he won't be at the March 20th meeting because he will be in Sacramento for the state conference and will be presenting the scholarships.

10. ITEMS FROM STAFF:

- a. Park Visit Form Tasks Completed – **Director Magrini** would like to go to a quarterly update rather than a monthly one. **Supervisor Venezia** gave a presentation about the tasks completed over the last month.

- 11. **ADJOURNMENT:** With no other business to be conducted, **Chair Palmer** adjourned the meeting at 7:53 p.m.